



Indiana State Teachers' Retirement Fund

FRANK O'BANNON, Governor

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Dear Administrator:

The Indiana State Teachers' Retirement Fund recently received approval from the Internal Revenue Service to permit qualified members (See packet for clarification of "qualified.") to make additional voluntary contributions to their annuity savings accounts on a pre-tax basis. This packet includes information on the newly approved contributions. A PowerPoint presentation, which details the process, is also located on our website at www.in.gov/trf. In addition, sections from the packet will be included in each member's July Quarterly Statement.

In addition, the Indiana State Teachers' Retirement fund will conduct an informational video-conference workshop on this topic on July 28, 2003, at 10:00 a.m. Programs and procedures for adopting the voluntary contribution initiative in school corporations will be outlined. Enclosed, please find a letter identifying video-conference site locations. If a representative from a school corporation plans to attend, that representative should print out the PowerPoint presentation and take it to the conference for reference.

The Model Resolution which must be signed by each employer whose corporation will participate, a Payroll Deduction Authorization form which must be completed by any member choosing to make voluntary additional contributions, and a section entitled "Questions and Answers" are also included in the packet.

If you have any questions, please contact our Members' Service Center at (317) 232-3860 or toll free at 1-888-286-3544.

I appreciate being able to extend this option to qualified members who choose to enhance their annuity savings account through this initiative.

Sincerely,

William E. Christopher, Ph.D.
Executive Director